

**DELHI DEVELOPMENT AUTHORITY
VASANT KUNJ SPORTS COMPLEX
VASANT KUNJ, NEW DELHI**

NOTICE INVITING QUOTATION NO. 02/VKSC/DDA/2019-20

Sealed item rate quotations are invited on behalf of Delhi Development Authority by Assistant Engineer (Civil)/VKSC, DDA. The quotation should reach the office of the Secretary, Vasant Kunj Sports Complex DDA on or before **16.07.2019** upto 3.00 P.M. and will be opened on the same day at 3.30 P.M in the presence of intending quotationers. Only Government Approved Valuer Agencies /Firms/Persons having undertaken three similar works during the last three years in Govt. Deptt./Public Sector Undertakings are entitled to apply. A proof in this regard is necessary to be enclosed with quotation otherwise the same shall be rejected. **The Earnest Money of Rs.5000/-** in the form of Pay Order/ Demand Draft of any schedule Bank approved by R.B.I. drawn in favour of “**CAU Sports, DDA**” to be submitted with the quotation. Any quotation which is not accompanied by the earnest money in the prescribed manner shall be rejected summarily and not accounted for at all.

Estimated Cost: Rs.35,000/-

Earnest Money: Rs. 5,000/-

Name of Work: Maintenance of Vasant Kunj Sports Complex, DDA

SH: Valuation of Gym Equipment and Mixed Scrape Material.

Sl. No.	Description	Qty.	Unit	Rate (both in fig. & words)	Amount
1	Valuation of unserviceable material including old gym equipment and scrap material placed at various places in Vasant Kunj Sports Complex.	1 Job	Job		

TERMS & CONDITIONS:-

1. The work shall be carried out as per specification of work order/ CPWD specifications amended upto date & to the entire satisfaction of Secretary/VKSC & AE(C)/VKSC.
2. Quoted rate should be inclusive of all taxes / levies including GST, payable under respective states, DDA will not entertain any claim, whatsoever in this regard.
3. The payment will be made after entire satisfaction of AE(C)/Secretary/VKSC, DDA.
4. No T & P will be issued by Department.
5. The Agency should be registered with the GST Department & supposed to furnish a copy of GST Registration along with the quotation otherwise the quotation may not be considered and liable to be rejected.
6. No advance payment will be made to the agency.
7. Commissioner (Sports) reserves the right to accept or reject any bid / quotation without assigning any reason.
8. Commissioner (Sports) reserves the right to debar the concerned agency if the work is not completed in stipulated time.
9. Conditional quotation will not be accepted.
10. Necessary statutory deductions as applicable will be made.
11. 10% Security Deposit will be deducted from the tender amount.
12. No minor shall be engaged at site.
13. Nothing extra will be paid to the agency by the department.
14. The agency shall remove all surplus material/garbage etc. after completion of work.
15. Validity of Quotation is 60 days from the date of opening.
16. Agency has to make his own arrangement of water.
17. Debarred agency / or individual shall not be permitted to participate in the tendering process. Agency should be reputed and does not have any tarnished reputation.
18. Any individual who has been debarred is not permitted to take part in any negotiations or represent an agency even if he holds a power of attorney on the agencies behalf. Any agency engaging debarred persons is also liable to debaring.
19. Any quotation received through post/ courier/ email etc. shall be summarily rejected.
20. The experience of agencies should be taken into account rather than individuals incorporated with the agency, which does not include proprietorship.
21. Time allowed is 10 (Ten) days for the completion of work failing which the recovery shall be made from the concerned agency if EOT is not granted.
22. Quotationers should inspect the site of execution of work before tendering to have knowledge of site conditions. Agency has to make his own arrangement to clear the site and then rearrange the same as desired by the secretary/VKSC and Engineer-in-charge.
23. The quantities of items in schedule are tentative which may change depending upon site conditions.
24. Any injury/ accident takes place during work, DDA shall not be responsible; any claim shall be rejected at first stage only the agency shall be responsible.

25. If there are two or more agencies quoting the same rate preference would be given to the agency which is already serving subject to its satisfactory performance. If even then there is a tie between two or more such agencies than the work would be awarded to the agency which has the highest gross annual turnover for the last three consecutive financial years.
26. If the entire work is not done within the stipulated time mentioned in work order, it will be sole discretion of the Secretary/VKSC to accept the work of item on such terms as the Secretary deemed fit and proper or to cancel the work order/ to stop any payment against the work / to forfeit the earnest money or to debar the concerned agency. The decision of the Competent Authority in this behalf shall be final and not to be called in question before any Forum.
27. The contractor will be fully responsible during execution of work. If any loss/ theft/ damage caused at site/ surrounding, the same shall be made good with in quoted rates or recovered from the agency/ shall be made good at agency's risk and cost.
28. If any agency submits a faulty or incomplete tender for the first time, 20% of the earnest money so deposited shall be forfeited. However, if the agency commits fault or submits incomplete tender again in the subsequent tenders and the competent Authority finds that the default has been willful, negligent or malafide in its intent, the earnest money shall be forfeited absolutely without assigning any reason and the tenderer shall not be allowed to participate in future tendering
29. That for all intents and purposes the unskilled labour and suchlike personnel provided by the agency shall be the employees of the agency. The agency shall be responsible to provide all admissible and/or fringe benefits to such personnel in the same manner as the agency does to its other employees. The Delhi Development Authority shall not be responsible in any respect whatsoever for payment of any claims of the personnel provided by the agency.
30. Based on real time feedback of members and administrative staff of DDA as and when a deficiency of service is noticed the same will be intimated to the agency/ contractor for rectification. In case there is no improvement/ rectification within prescribed period from the time of intimation proportionate deduction, as approved by the Competent Authority, shall be made from the agency/ contractor.

A.E.(Civil)/VKSC

No. F-13(33)DDA/VKSC/13-14/Misc./Pt-II/1810

Dt: 08/07/2019

Copy to:-

1. Commissioner (Sports), DDA.
2. Director (System)/DDA through E-Mail. ddatender@dda.org.in.
3. A.O. (Sports), DDA.
4. All Secretaries of the DDA Sports Complexes.
5. DDA Contractor association E-18 Vikas kuteer, New Delhi.
6. DDA Contractor Welfare Association, Room no.12, Barrack no.1, Block-A,Vikas Kuteer, New Delhi.
7. Delhi Contractor Welfare Association (C), 306, Masjid Moth, NDSE, Part-II, New Delhi.
8. AAO/VKSC.
9. Notice Board.

A.E.(Civil)/VKSC